

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
JANUARY 4, 2021
4:30 P.M.**

** Due to COVID-19 and social distancing protocols, this meeting was conducted by electronic means as permitted by Minnesota Statute 13D.021 due to a health pandemic or declared emergency. **

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 4:31 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Michele Hanson and John Dahl, and Councilmember elect Ethan Gilmore

Members Absent: Councilmember Connie Carlson

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, City Attorney Tom Loonan, Police Officer Larry Cornell, and City Engineer John Parotti, accompanied by supporting SEH traffic engineers Tom Sohrweide and Chad Jorgensen

DISCUSS A CITY TRAFFIC ANALYSIS REPORT PREPARED BY SEH

Administrator Bell noted that the City Council authorized SEH to prepare a traffic analysis report at the November 2, 2020 meeting. Public Works Director Kline and City Attorney John Parotti introduced supporting SEH traffic engineers to provide an overview of the Storewide report, which covered intersection control, speed limits, and speed humps, as well as options for implementing these components and advantages/disadvantages of each. Discussion followed on perspectives/observations from the Police Department regarding speed control methods, noting specific intersections may benefit from additional control and/or signage. SEH noted several factors should be taken into consideration depending upon the surrounding environment before contemplating additional traffic control signage, specifically stop and yield signs. Further discussion ensued on crash data at specific intersections and corresponding speed limits. SEH discussed options for pursuing a speed limit reduction study, but suggested it may be beneficial to postpone such a study until further data can be gained from the various safety improvements as a result of the Highway 95 Improvement Project this past year. Administrator Bell suggested the discussion resume at the regular meeting following the workshop.

DISCUSS CITY COUNCIL MEETING DECORUM AND COMMUNICATION

Administrator Bell introduced City Attorney Tom Loonan to provide an overview on City Council meeting decorum and communication, which is typically conducted annually at the January organizational meeting. Topics included the open meeting law, social media/email communication and conduct, and data privacy.

ADJOURNMENT

It was moved by Councilmember Dahl and seconded by Councilmember Hanson to adjourn the meeting at 5:53 p.m. and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores – aye
Michele Hanson – aye

John Dahl – aye
Ethan Gilmore - aye