

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
FEBRUARY 6, 2023
4:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor Hanson at 4:06 p.m.

ROLL CALL

Members present: Michele Hanson, Connie Carlson, John Dahl, Ethan Gilmore, and Katie Hill

Staff present: Interim City Administrator Matt Kline, Assistant City Administrator/Planner Sara Taylor, and Conflict Attorney John Thames

DISCUSS THE CITY'S FIRE SERVICE AGREEMENT

Interim City Administrator Kline provided an overview of the city's current 15-year fire service agreement with the communities of West Lakeland, Baytown, and Oak Park Heights, which was established in 2015. The agreement stipulates a fair share allocation by community, which is intended to fund Fire Department operations, staffing, and future capital/equipment expenditures. During a recent 7-year review of the agreement, funding shortfalls were identified and discussed with the partner communities. West Lakeland and Baytown have been receptive of increasing the fair share allocations and have partially adjusted their contributions accordingly to address the funding shortfalls and prepare for future staffing and equipment needs. While not entirely opposed to making changes to the service agreement, Oak Park Heights has requested the city to provide a formal proposal which identifies the funding shortfalls and explores solutions for both short and long term financial sustainability before they agree to any contribution adjustments. Conflict Attorney John Thames reviewed the terms of the draft proposal and the consensus of the City Council was to proceed with presenting the proposal to Oak Park Heights for consideration. It is anticipated the member subcommittees from each partner community will convene in March to review and discuss the proposal in detail.

CONSIDER PROCEEDING WITH A LAND APPRAISAL FOR A POTENTIAL PROJECT THROUGH THE WASHINGTON COUNTY CLEAN WATER, LAND AND LEGACY PROGRAM

Assistant City Administrator/Planner Sara Taylor provided a summary of a joint City Council workshop with Washington County and the property owner held in August of 2022, which included discussion of a potential land acquisition through the Clean Water, Land and Legacy program. To facilitate further discussion with the property owner, as well as the county and other potential public and private funding partners, the next step in the process would be to proceed with ordering a real estate appraisal on the property. The City Council expressed support for continuing to evaluate the feasibility of this potential project and the consensus was to proceed with the appraisal, slated for completion in March-April.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Dahl to adjourn the workshop at 5:31 p.m. Motion carried 5-0.