

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
MARCH 6, 2023
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor Michele Hanson at 4:05 p.m.

ROLL CALL

Members present: Michele Hanson, John Dahl, Ethan Gilmore, Katie Hill, and Connie Carlson (arrived at 4:30 p.m.)

Staff present: Interim City Administrator Matt Kline, Assistant City Administrator/Planner Sara Taylor, and Fire Chief Allen Eisinger

DISCUSS THE CITY'S FIRE SERVICE AGREEMENT

Interim Administrator Kline provided an overview of recent correspondence received from Oak Park Heights in response to the city's proposal to address the funding shortfalls and prepare for future staffing and equipment needs. In summary, Oak Park Heights has suggested that an independent consultant be retained to facilitate a joint discussion to further explore concepts and alternatives to address the outstanding issues related to the service agreement. Following discussion, the consensus of the City Council was to proceed with a written response to Oak Park Heights confirming Bayport's participation in the consultant solicitation process, as well as a joint facilitation with partner service communities.

DISCUSS DESIGN OPTIONS FOR THE CENTENNIAL PARK PAVILION

Interim Administrator Kline noted the most recent cost estimate for the pavilion is consistent with the original quote, which includes a 28' x 28' concrete pad, various electrical outlets, and backlighting for the Bayport and American Legion centennial logos. Discussion followed on a preferred color palette for the pavilion and the consensus was to pursue "Copper Penny" for the roof and "Dark Bronze" for the structural elements and trim.

DISCUSS OPTIONS FOR A CITYWIDE CLEANUP EVENT

Assistant Administrator/Planner Taylor provided an overview of the cleanup event held in 2021, which consisted of a drop off collection at Lakeside Park, with approximately 50 participants. In order to reach a greater population of residents with a lesser subsidy of disposal costs by the city, both staff and Tennis Sanitation suggest an organized curbside pickup event for 2023. Resident pricing for curbside collection of various items was reviewed, as well as other disposal options and resources that could be coordinated with a pickup event. Assistant Administrator/Planner Taylor noted that a portion of the city's Washington County Recycling Grant Application for this year could be used to offset city costs associated with a cleanup event. The consensus of the City Council was to pursue efforts to coordinate a curbside pickup event with Tennis for mid to late June. Participating residents would be responsible for fees associated with curbside pickup, subsidized by city grant funds.

DISCUSS CITY COUNCIL GOALS / PRIORITIES FOR 2023

Interim Administrator Kline noted that the city has accomplished many of the goals adopted by the City Council as part of the 2010 strategic plan. He presented staff's priorities for the immediate future, which include succession planning for staffing the Administration, Public Works, and Police Departments, conducting a financial management plan and utility rate analysis study, and revising the city's fire service agreement. Discussion followed on other goals / priorities suggested by Mayor Hanson, such as updates to the sign ordinance, park improvements, enhanced communication through social media and the city's website, and engagement efforts with the business community. Interim Administrator Kline suggested revisiting specific goals / priorities following completion of the financial management plan and utility rate analysis study, which will help identify areas where the city may be deficient in sustaining appropriate funding levels to support desired improvements and/or enhanced efforts for both the immediate future and long-term.

ADJOURNMENT

It was moved by Councilmember Dahl and seconded by Councilmember Carlson to adjourn the workshop at 5:58 p.m. Motion carried 5-0.