

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MARCH 7, 2022
6:00 P.M.**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting to order and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members present: Mayor Susan St. Ores and Councilmembers Michele Hanson and Connie Carlson

Members absent: Councilmember John Dahl and Ethan Gilmore

Staff present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, and Public Works Director Matt Kline

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to approve the agenda. Motion carried 3-0.

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

Mayor St. Ores noted the February recycling award recipient is Sarah Andersen at 11 Point Road who will be awarded for recycling efforts with a grant made possible by Washington County.

OPEN FORUM

There were no public comments.

CONSENT AGENDA

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 22-03

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE
MARCH 7, 2022 CITY COUNCIL AGENDA**

1. February 7, 2022 City Council workshop meeting minutes
2. February 7, 2022 City Council regular meeting minutes
3. February 7, 2022 City Council closed meeting minutes
4. February payables and receipts
5. February building, plumbing, mechanical, and zoning permits report
6. Re-establishing unchanged election precinct and polling place (*Resolution 22-03A*)
7. Special event application from People's Church for a May Festival at Barker's Alps Park on May 21, 2022
8. Renewal of boat trailer parking agreement with Andersen Corporation
9. Joint powers agreement with Washington County Sheriff's Office for fuel
10. Award quote for removal of ash trees due to Emerald Ash Borer
11. Award quote for additional refurbishment costs for Fire Department 2000 Pierce Ladder Truck (L-1)
12. Decertification for Croixdale tax increment financing district (TIF 2-1) (*Resolution 22-03B*)

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores – aye Connie Carlson- aye Michele Hanson -aye

PUBLIC HEARINGS

There were no public hearings.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

CITY COUNCIL LIAISON REPORTS

Councilmember Carlson reported on a recent advisory board meeting for the Library remodel project and discussion of whether the building would remain open to the public during construction. Some programs/events will resume in April and although patrons are not required to wear masks in the Library, they are still encouraged.

Councilmember Hanson reported on a recent meeting of the Bayport Community Action League (BCAL) and discussion about incorporating centennial themed events into the Derby Days celebration in September. The next meeting of the BCAL is on March 10 and she welcomed the public to attend.

Mayor St. Ores noted she was unable to attend the recent Lake Elmo Airport Advisory Commission meeting, but that Administrator Bell attended in her absence. The meeting included a presentation of the Metropolitan Airport Commission's (MAC) new commissioner orientation, and an overview of Lake Elmo Airport operations, MAC website resources, and complaint tracker system. The next meeting is May 25.

STAFF/CITY ADMINISTRATOR REPORTS

Administrator Bell summarized the Fire Department and Police Department reports, including call volumes and meetings/events. He also noted that the full-time Police Officer position approved at the February City Council meeting has been posted.

Public Works Director Kline reviewed recent projects, including snow removal efforts, closing of the ice skating rinks for the season, box culvert replacement, booster station upgrades, MS4 audit, ash tree removal/planting efforts, and stormwater drainage plan.

Assistant City Administrator/Planner Taylor reported on updates to the city personnel policy, record retention and destruction efforts, Inspiration building permit activity, and distribution of the next edition of the city's print newsletter *Bayport News*.

Administrator Bell reported on the Croixdale TIF decertification, annual audit, and a potential street vacation request by the Department of Corrections for a portion of 6th St. N./Pickett Ave. He also noted that city staff has confirmed the city's naming centennial election took place in September of 1922.

COUNCIL ITEMS AND ANNOUNCEMENTS

There were no comments.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 6:27 p.m. Motion carried 3-0.

City Administrator/Clerk