

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
MAY 1, 2023  
6:00 P.M.**

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor Hanson called the regular City Council meeting to order and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members present: Mayor Michele Hanson and Councilmembers Katie Hill, John Dahl, Ethan Gilmore and Connie Carlson

Staff present: City Administrator Matt Kline, Assistant City Administrator/Planner Sara Taylor, Police Chief Laura Eastman, Fire Chief Allen Eisinger and City Attorney Eric Larson

**APPROVAL OF AGENDA**

It was moved by Councilmember Hill and seconded by Councilmember Carlson to approve the agenda, as presented. Motion carried 5-0.

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS**

Mayor Hanson noted the April recycling award recipient is James Jablonski at 287 5<sup>th</sup> Street N., who will be awarded for recycling efforts with a grant from Washington County.

**OPEN FORUM**

Washington County Senior Planner Connor Schaefer provided an update on the Middle St. Croix Valley Regional Trail Master Plan.

Tim Gardner, 771 5<sup>th</sup> Street N., questioned whether the proposed trail location would impact or conflict with the existing snowmobile trail on County Road 21 and Connor responded that there are no planned impacts in the current draft plan.

**CONSENT AGENDA**

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 23-09**

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE  
MAY 1, 2023 CITY COUNCIL AGENDA**

1. April 3, 2023 City Council workshop minutes
2. April 3, 2023 City Council regular meeting minutes
3. April payables and receipts
4. April building, plumbing, mechanical, and zoning permits report
5. Donation request for \$500.00 from Bayport American Legion for the Memorial Day Parade
6. Lawful gambling application from United Way for a raffle at the Bayport American Legion on June 24, 2023
7. Pay Application #4 from Pioneer Power for the Booster Station Improvement Project
8. Special event application from Bayport American Legion for Flag Ceremony at Perro Park on June 14, 2023
9. Resolution of support for Middle St. Croix Valley Regional Trail Master Plan (*Resolution 23-09A*)

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Dahl and upon roll call being taken thereon, the following vote via voice:

Michele Hanson - aye  
John Dahl - aye

Connie Carlson - aye  
Katie Hill - aye

Ethan Gilmore - aye

## **PUBLIC HEARINGS**

There were no public hearings.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

There was no new business.

## **CITY COUNCIL LIAISON REPORTS**

Councilmember Hill reported on upcoming Bayport Community Action League events, including a bar crawl, ice cream social, citywide garage sale, and the farmers market.

Mayor Hanson reported on the Middle St. Croix Watershed Management Organization, Bayport Fire Relief Association, and Stillwater Area Public Schools facilities planning team meetings. She attended a tour of a new elementary school in Hugo, as well as a tour of the Minnesota Correctional Facility with fellow councilmembers and city staff. She commended the Library for completion of the remodel project and their recent/upcoming grand opening events.

Councilmember Carlson reported that the Library grand opening events were very well attended and reviewed past and upcoming events.

## **STAFF/CITY ADMINISTRATOR REPORTS**

Chief Eisinger reported on call volume, monthly drills/staff training, fire inspections, the department's participation in past/upcoming events, and member anniversaries. He attended the FDIC conference and learned that diesel engine fire trucks will increase significantly in cost over the next few years and the city will need to plan accordingly for future purchases.

Chief Eastman reported on call volume, staff trainings, and the department's participation in past/upcoming events, including Andersen Elementary bike/walk to school and end of the year carnival, as well as the city's annual Memorial Day Parade.

Assistant City Administrator/Planner Taylor reported on updates to the city's floodplain ordinance, efforts to coordinate a curbside collection event with Tennis Sanitation during the week of June 12, and current job postings for the Public Works Director and a part-time Library Clerk. She encouraged residents to participate in No Mow May, which is a community volunteer initiative to suspend lawn mowing during the month of May to create habitat and food for bees, butterflies, and birds. Residents who would like to participate can register and pick up a yard sign at City Hall.

City Administrator Kline recognized the Public Works Department for keeping up with various events this past month, such as flood preparation, storm debris cleanup, hydrant flushing, and street sweeping. He promoted the city website as a resource for residents with questions regarding flood conditions and storm debris cleanup. Residents can contact call City Hall to request pick up of sandbags and noted there would be a charge for sandbags exposed to river water from flooding.

## **COUNCIL ITEMS AND ANNOUNCEMENTS**

There were no comments.

## **ADJOURNMENT**

It was moved by Councilmember Gilmore and seconded by Councilmember Dahl to adjourn the meeting at 7:10 p.m. Motion carried 5-0.

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City Administrator/Clerk