

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MAY 2, 2022
6:00 P.M.**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting to order and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members present: Mayor Susan St. Ores and Councilmembers Connie Carlson, Michele Hanson, John Dahl, and Ethan Gilmore

Staff present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, Police Chief Laura Eastman, Fire Chief Allen Eisinger, and City Attorney Tom Loonan

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to approve the agenda. Motion carried 5-0.

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

Mayor St. Ores noted the April recycling award recipient is Shana Nelson at 245 4th Ave. N. who will be awarded for recycling efforts with a grant made possible by Washington County.

OPEN FORUM

There were no public comments.

CONSENT AGENDA

Councilmember Gilmore introduced the following resolution and moved its adoption:

Resolution 22-06

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
MAY 2, 2022 CITY COUNCIL AGENDA**

1. April 4, 2022 City Council workshop meeting minutes
2. April 4, 2022 City Council regular meeting minutes
3. April payables and receipts
4. April building, plumbing, mechanical, and zoning permits report
5. Donation request for \$500.00 from Bayport American Legion for the Memorial Day Parade
6. Special event application from Bayport American Legion for Flag Ceremony at Perro Park on June 14, 2022
7. Purchase of a Caterpillar front end loader and accessories for the Public Works Department
8. Designation of 4th Street North as a permanent one-way street

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye
Michele Hanson -aye

Connie Carlson- aye
John Dahl - aye

Ethan Gilmore - aye

PUBLIC HEARINGS

There were no public hearings.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

1. Consider amendments to Inspiration Master Declaration regarding the Inspiration Stewardship Foundation:

Administrator Bell explained that the master declaration of the Inspiration development required a stewardship foundation to be established and be responsible for managing the open space prairie conservation areas within the development. Due to the recession, there was a significant delay in establishing the actual foundation, hence leaving the homeowners association to assume the role of this management. Although the foundation has now been established, it has been recommended to have the homeowner's association continue to oversee the management of the conservation areas, which has been successful. The foundation would serve as an oversight body and delegate the maintenance duties to the association. As such, amendments are proposed to the master declaration to reflect this change. Both the Minnesota Land Trust and the city attorney have reviewed and are supportive of the proposed amendments.

It was moved by Councilmember Hanson and seconded by Councilmember Dahl to approve the proposed amendments to the Inspiration Master Declaration, as presented. Motion carried 5-0.

2. Consider a license agreement with Carbon Solutions Group for the installation of electric vehicle charging stations:

Administrator Bell summarized the discussion held at the workshop prior to the regular meeting regarding a proposal from Carbon Solutions Group (CSG) to design, construct, and maintain eight electric vehicle charging stations at various locations in the city. CSG will assume all expenses related to current and future operations, maintenance, and reoccurring utility costs. Due to concerns with the type of chargers, volume/location of allocated spaces, and various terms of the proposed license agreement, the workshop discussion concluded with a consensus by City Council to table further discussion until a future meeting.

It was moved by Councilmember Dahl and seconded by Councilmember Hanson to table further discussion of the proposed license agreement with CSG until a future meeting. Motion carried 5-0.

CITY COUNCIL LIAISON REPORTS

Councilmember Carlson reported on a recent meeting of the Library Board and building advisory committee. Items of discussion included an increase in circulation and participation in programs, Library remodel open house event on May 3, and ice cream social and summer reading kickoff event on June 8.

STAFF/CITY ADMINISTRATOR REPORTS

Chief Eisinger reported on call volume, department participation in past/upcoming events, and acknowledged member anniversaries.

Chief Eastman reported on call volume, department training, past/upcoming events, and a new program to prevent theft of catalytic converters from vehicles.

Public Works Director Kline reviewed recent projects, including hydrant flushing, ash tree removal/planting efforts, sidewalk cutting, Eagle Scout landscaping project, and Andersen Corporation volunteer clean up of Perro Creek.

Assistant City Administrator/Planner Taylor reported on the 2040 Comprehensive Plan update, city newsletter, job posting for Office Support Specialist position, and progress on City Council directed goals and priorities for 2022.

Administrator Bell reviewed American Rescue Plan Act fund expenditures/reporting, potential street vacation request of Pickett Ave. by the Minnesota Department of Corrections, and upcoming meetings/events including the "Back to Business" open house on May 16.

COUNCIL ITEMS AND ANNOUNCEMENTS

There were no comments.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Dahl to adjourn the meeting at 6:52 p.m. Motion carried 5-0.