

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
MAY 2, 2022
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members present: Mayor Susan St. Ores and Councilmembers Connie Carlson, Michele Hanson, John Dahl, and Ethan Gilmore

Staff present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, and Police Chief Laura Eastman

DISCUSS POTENTIAL STREET VACATION OF PICKETT AVENUE

Administrator Bell reviewed the potential of a street vacation request from the Minnesota Department of Corrections (DOC) for a portion of Pickett Avenue adjacent to the correctional facility. State statute requires that a public benefit must be demonstrated for a street vacation to be granted. Police Chief Eastman expanded on the safety concerns related to Pickett Avenue being accessible to the public in proximity to the correctional facility and by limiting access, it would provide improved security for the adjacent residential neighborhood, faculty of the correctional facility, and public safety/emergency responders. By vacating a portion of Pickett Avenue, the public street would become DOC property, increasing the city and state's ability to control access and enforce unlawful trespassing. Discussion followed on the benefits and disadvantages of limiting access for motorists, cyclists, pedestrians, and emergency responders. The consensus of the City Council was to seek input from the adjacent neighborhood that would be most directly affected by the vacation and resume discussion at a later date to be determined.

DISCUSS PROPOSED INSTALLATION OF ELECTRIC CHARGING VEHICLE STATIONS

Administrator Bell reviewed a proposal from Carbon Solutions Group (CSG) to design, construct, and maintain eight electric vehicle (EV) charging stations that cover sixteen parking spaces at various locations in the city. CSG will assume all expenses related to current and future operations, maintenance, and reoccurring utility costs. Specific conditions of the proposed license agreement were reviewed, including obligations and expectations for both the city and CSG. If approved, the city is estimated to receive \$3,375 in revenue per year for the duration of the partnership. The proposed term is a ten-year contract with two five-year extension options. Discussion followed on the specific type of charging stations, volume/location of allocated spaces, exclusivity of the parking space use, and costs that would be incurred by the user. Due to concerns with the various discussion items, as well as legal obligations in the license agreement, the consensus of the City Council was to pursue a pilot program with CSG for fewer spaces and re-evaluate future expansion of the program based on amendments to the license agreement and/or success of the pilot.

DISCUSS LOCAL BUSINESS OPEN HOUSE

Administrator Bell provided a list of general questions/topics the City Council may want to consider for discussion at the "Back to Business" Open House on May 16. Discussion followed on suggested format of the event. Individual councilmembers were asked to provide five topics of interest no later than May 6 for staff to prepare accordingly for the discussion.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Dahl to adjourn the workshop at 5:57 p.m. Motion carried 5-0.