

**CITY OF BAYPORT  
CITY COUNCIL WORKSHOP MINUTES  
COUNCIL CHAMBERS  
JUNE 5, 2023  
4:00 P.M.**

**CALL TO ORDER**

The workshop was called to order by Mayor Michele Hanson at 4:07 p.m.

**ROLL CALL**

Members present: Michele Hanson, John Dahl, Katie Hill, Connie Carlson, and Ethan Gilmore (arrived at 4:19 p.m.)

Staff present: City Administrator Matt Kline, Assistant City Administrator/Planner Sara Taylor, Police Sergeant Jay Jackson, and City Attorney Eric Larson (arrived at 5:30 p.m.)

**DISCUSS SUCCESSION PLANNING FOR THE POLICE DEPARTMENT**

Administrator Kline reviewed Police Chief Eastman's pending plans for retirement and the potential for Sergeant Jackson to serve as the Police Chief in an interim capacity. He proceeded to ask Sergeant Jackson questions related to his interest in the position, qualifications, and approach to policing. Following discussion, the consensus of the City Council was to designate Sergeant Jackson to serve in an assigned capacity while Chief Eastman is on a leave of absence late July through mid-September and to consider a formal interim appointment prior to Chief Eastman's retirement this fall.

**DISCUSS A LEASE EXTENSION FOR THE NATURE CENTER**

Administrator Kline reviewed the current terms of the lease with St. Croix Preparatory Academy (SCPA), which expires on August 1, 2023. He noted that SCPA has expressed interest in extending the lease for a second 1-year term and would like to secure a commitment from the city in the coming months. SCPA has agreed to pay the full year of rent in advance if an extension can be secured. Discussion followed on rental income and the consensus of the City Council was to proceed with a lease extension if SCPA would be agreeable to a minimal increase in rent from the current rate of \$1,200 per month. The lease extension will be considered by the City Council at an upcoming meeting for approval.

**DISCUSS ANDERSEN ELEMENTARY RELOCATION PUBLIC FORUM**

Administrator Kline stated that June 21 has been selected as the date to host a public forum with Stillwater Area Public Schools to solicit community input on the potential relocation of Andersen Elementary to Barker's Alps Park. The forum would be held at the Bayport Library from 6:00 to 8:00 p.m. Discussion followed on format and content of information that should be presented at the forum. Staff has prepared a postcard to announce details of the forum which will be direct mailed to residents in the coming week, as well as posted on the website and social media.

**DISCUSS REGULATION OF CANNABIS RELATED USES**

Administrator Kline reviewed various aspects of state legislation approved this session regarding cannabis and when the new laws will be put into effect. He reviewed the terms of the current interim ordinance which prohibits cannabis related uses and suggested the city consider adopting a moratorium to allow staff and the City Attorney additional time to identify options on regulation based on the new legislation for City Council consideration. The consensus of the City Council was to continue discussion at a future workshop.

**ADJOURNMENT**

It was moved by Councilmember Dahl and seconded by Councilmember Carlson to adjourn the workshop at 5:57 p.m. Motion carried 5-0.