

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
JULY 11, 2022
6:00 P.M.**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting to order and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members present: Mayor Susan St. Ores and Councilmembers Connie Carlson, Michele Hanson, John Dahl, and Ethan Gilmore

Staff present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, and Police Chief Laura Eastman

APPROVAL OF AGENDA

Administrator Bell requested that discussion of a project to recognize the city's centennial be added to New Business since timing did not allow for such discussion at the workshop held prior to the regular meeting. It was moved by Councilmember Dahl and seconded by Councilmember Gilmore to approve the agenda, as amended. Motion carried 5-0.

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

Mayor St. Ores noted the June recycling award recipient is Lauren Cole at 532 Prairie Way South who will be awarded for recycling efforts with a grant made possible by Washington County.

OPEN FORUM

There were no public comments.

CONSENT AGENDA

Councilmember Dahl introduced the following resolution and moved its adoption:

Resolution 22-08

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE
JULY 11, 2022 CITY COUNCIL AGENDA**

1. June 6, 2022 City Council regular meeting minutes
2. June 27, 2022 City Council workshop/special meeting minutes
3. June payables and receipts
4. June building, plumbing, mechanical, and zoning permits report
5. Appointment of Election Judges for the 2022 Primary and General Elections
6. Award quote for sealcoating and crack filling streets and slurry sealing park trails
7. Renewal of 2 a.m. liquor license for Woody's Bar and Grill located at 109 3rd St. N.
8. Temporary on-sale liquor license from Stillwater Knights of Columbus for Andersen Corporation Quarter Century Club Picnic on Saturday, August 13, 2022 at Lakeside Park
9. Special event application from Bayport Boy Scout Troop 113 for a pumpkin sale on October 8, 2022 and a wreath sale on November 19, 2022 at Village Green Park
10. Annual funding contribution in the amount of \$1,600 to Youth Service Bureau

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye
Michele Hanson -aye

Connie Carlson- aye
John Dahl - aye

Ethan Gilmore - aye

PUBLIC HEARINGS

There were no public hearings.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

1. Discuss a potential project to recognize the city's centennial: Administrator Bell summarized potential options for installation of a gazebo/pavilion structure at Village Green Park. The cost estimate for a 20-24 foot decorative hexagonal pavilion structure was approximately \$30,000 plus an additional \$25,000 for the footings, pad, and install. The City Council favored a pavilion over a gazebo structure due its versatility in being able to accommodate various special events and potential rental capability. Discussion followed on funding the project through fundraising efforts and donations, and the consensus of the City Council was to pursue further consideration of the pavilion structure.

CITY COUNCIL LIAISON REPORTS

Councilmember Hanson and Councilmember Dahl reported on attending a meeting on the master plan for a proposed Middle St. Croix Valley Regional Trail from Afton to the Stillwater St. Croix Boom Site. The meeting was hosted by Washington County and communities along the 14 mile corridor participated to help identify potential trail connections.

Councilmember Carlson reported on the June Library Board meeting which primarily focused on design and color selections for the Library remodel project. Participation in programming has increased and the public was encouraged to attend the groundbreaking ceremony for the Library remodel on August 8 at 4:30 p.m.

Mayor St. Ores reported on recent events, including the Ice Cream Social hosted by the Bayport Community Action League, celebration of life for Washington County Attorney Pete Orput, Greater Stillwater Chamber of Commerce Food Truck Extravaganza, Fire Relief Association meetings, and a fishing tournament sponsored by the United Way.

STAFF/CITY ADMINISTRATOR REPORTS

Chief Eastman reported on past events, noting the department will likely be hosting a second catalytic converter theft prevention event later this year. She reminded residents that the speed limit on all city alleys is 10 MPH. The registration deadline for Youth Safety Camp has been extended to July 25 and Night to Unite will be held on August 2.

Public Works Director Kline reviewed recent projects, including park maintenance, Perro Creek box culvert replacement, Metropolitan Council grant award to install smart irrigation controllers in Inspiration, water tower cleaning/assessments, Highway 95 speed sign installation, and hail damage/repair efforts on city buildings.

Assistant City Administrator/Planner Taylor reported on hiring Rachel Wallace to fill the Office Support Specialist position, pilot program for a Washington County curbside collection of food scraps, a zoning ordinance amendment and two tentative land use applications to be heard at the August Planning Commission meeting. Efforts to prepare for the Primary Election on August 9 and next edition of the city newsletter are underway.

Administrator Bell summarized Fire Chief Eisinger's report, recognizing Matt Lundquist for 13 years and Steve Buege for 35 years of service. He previewed items for the August 1 regular City Council meeting, including presentation of the 2021 audit, a street vacation petition, and potential extension of liquor service hours for businesses during the world cup soccer tournament. A workshop to discuss a potential conservation project with Washington County through the Clean Water, Land and Legacy program will be held at 4:30 p.m. on August 1 prior to the regular meeting and budget workshop has been scheduled for August 22 at 4:00 p.m.

COUNCIL ITEMS AND ANNOUNCEMENTS

There were no comments.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Gilmore to adjourn the meeting at 7:05 p.m. Motion carried 5-0.